

## Individual Member Decision Record



This form records an individual Member decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

<b>Decision Maker:</b>	Councillor Mark Crane, Leader of the Council
<b>Lead Officers:</b>	Karen Iveson, Chief Finance Officer, (SDC) / Stuart Robinson, Head of Business Development and Improvement
<b>Title of Decision:</b>	Council Tax Rebate Schemes 2022/23
<b>Ward(s) Affected:</b>	All
<b>Type of Decision:</b>	<input type="checkbox"/> Key decision <input type="checkbox"/> Non key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council <input checked="" type="checkbox"/> Decision under urgency
<b>Details of decision:</b>	<p>The government recently announced help for households with rising energy bills, worth £9.1 billion in 2022-23. This includes a £150 non-repayable rebate for households in England in council tax bands A to D, known as the Council Tax Rebate. There is also £144 million of discretionary funding for billing authorities who are in need but are not eligible for the Council Tax Rebate, known as the Discretionary Fund.</p> <p>Guidance has been issued regarding the implementation of these payments from Department for Levelling Up, Housing &amp; Communities (DHLUC) and each authority is expected to start payments as soon as possible. As well as administering the</p>

	<p>mandatory scheme every local authority also must devise its own scheme for the Discretionary Fund to support those in the most need and this report sets out the recommended approach for its distribution in the Selby District. The authority has been granted £125,250.00 in funding for this scheme, this will not be topped up and is a one-off grant only.</p> <p>The proposed discretionary scheme will provide a £150.00 payment to all those in bands E to H, who are therefore currently excluded from the core scheme, if the household is in receipt of any amount of Council Tax Support and therefore are on a low income.</p> <p>We also propose that a top up is made to all those households in band A to D properties who receive 100% in Council Tax Support, as these are on the lowest incomes and therefore feeling the most hardship due to the cost of living increase.</p> <p><b>RESOLVED: That as the matter was urgent, and the decision could not await a full meeting of the Executive due to the need to put in place urgent arrangements, the Leader agreed that:</b></p> <p><b>(i) the Council Tax Rebate Mandatory Scheme 2022-23, attached at Appendix A to the report, be approved;</b></p> <p><b>(ii) that the Council Tax Rebate Discretionary Scheme 2022-23, attached at Appendix B to the report, be approved;</b></p> <p><b>(iii) that delegated authority be given to the Head of Business Development and Improvement to administer the scheme and the Chief Finance Officer authorised to make technical scheme amendments; and</b></p> <p><b>(iv) that the overspend risk of up to £6,250 as detailed in the report be funded from the Covid-19 CTS Hardship Fund should it be required.</b></p>
<b>Reason for decision:</b>	To administer the government's mandatory and discretionary Council Tax Rebate schemes for 2022/23.
<b>Alternative options considered and rejected:</b>	Not applicable.
<b>Member Interests: (Name of any Member who has declared a</b>	None declared.

<p><b>conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</b></p>	
<p><b>Legal, Financial or other implications:</b></p>	<p>The mandatory Council Tax Rebate scheme is being fully funded by the Government to be administered by local authorities. The Discretionary Scheme is funded up to £125,250.00 and the fund will be carefully monitored to ensure that the risk of overspend is minimised.</p> <p>Fully documented decisions by officers of the rebates that are distributed will be made to ensure all requirements are fulfilled. Local authorities are required to report payment amounts to central using the DELTA system.</p> <p>The decision is within the Budget and Policy Framework therefore there is no requirement to consult the Chair of Policy Committee on this occasion.</p> <p>As the decision is made under urgency powers it is not subject to call-in. The Chief Executive confirms that the decision proposed is reasonable in all the circumstances and is to be treated as urgent.</p>
<p><b>Background papers:</b></p>	<p>None.</p>
<p><b>Contact details for further information:</b></p>	<p>Karen Iveson, Chief Finance Officer (SDC)  Stuart Robinson  <a href="mailto:srobinson@selby.gov.uk">srobinson@selby.gov.uk</a>  <a href="mailto:kiveson@selby.gov.uk">kiveson@selby.gov.uk</a></p>
<p><b>Signed:</b></p>	<p><b><i>Signature redacted</i></b></p> <p>Councillor Mark Crane, Leader of the Council</p>
<p><b>Date of Decision:</b></p>	<p>27 April 2022</p>